

# GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD



Administrative Office: 451 Park Street West, P. O. Box 210, Windsor, Ontario N9A 6K1

## PUBLIC SESSION MEETING OF THE AUDIT COMMITTEE

Monday, November 14, 2022  
Via Micro Soft Teams

In attendance at this meeting:

- Cynthia Swift, KPMG (External)

Audit Committee Members:  
Alan Halberstadt, Trustee  
Ron Le Clair, Trustee  
Gale Hatfield, Trustee  
Dolph Barsanti, External Member  
Patrick Goggins, External Member

Committee Liaison – Shelley Armstrong  
Administrative Assistant – Tammy L. Meloche

K. REPORTS

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Audit Committee Members:  
Alan Halberstadt, Trustee  
Ron LeClair, Trustee  
Gale Hatfield, Trustee  
Dolph Barsanti, External Member  
Patrick Goggins, External Member

Committee Liaison – Shelley Armstrong  
Administrative Assistant – Tammy L. Meloche

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THAT TRUSTEE HATFIELD BE NOMINATED AS CHAIRPERSON OF THE AUDIT COMMITTEE FOR THE SEPTEMBER AND NOVEMBER MEETINGS.

Trustee Hatfield indicated that she would allow her name to stand.

There being no further nominations, Superintendent Armstrong declared that the nominations be closed.

Trustee Hatfield was acclaimed as Chairperson of the Audit Committee.

TRUSTEE HATFIELD ASSUMED THE CHAIR.

- b) Election of Vice-Chairperson of the Audit Committee for the months of September to November, 2022

Moved by Trustee Hatfield  
Seconded by Trustee Halberstadt

THAT TRUSTEE LECLAIR BE NOMINATED AS VICE-CHAIRPERSON OF THE AUDIT COMMITTEE FOR THE SEPTEMBER AND NOVEMBER MEETINGS.

Trustee LeClair indicated that he would allow his name to stand.

There being no further nominations, Chairperson Hatfield declared that the nominations be closed.

Trustee LeClair was acclaimed as Vice-Chairperson of the Audit Committee.

E. CONVENE TO PRIVATE SESSION

Moved by Trustee LeClair  
Seconded by P. Goggins

TO MOVE INTO PRIVATE SESSION.

CARRIED

F. DECLARATION OF CONFLICT OF INTEREST

Excerpt from Ontario Regulation 361/10 - Audit Committees:

Declaration of Conflicts:

Subsection 14(1): Every member of an audit committee shall, when he or she is appointed to the committee for the first time and at the first meeting of the committee in each fiscal year, submit a written declaration to the chair of the committee declaring whether he or she has a conflict of interest as described in subsection 4 (2).

Subsection 4(2): For purposes of clause (1) (c), a person has a conflict of interest if his or her parent, child or spouse is employed by the board.

Subsection 14(3): If a member or his or her parent, child or spouse could derive any financial benefit relating to an item on the agenda for a meeting, the member shall declare the potential benefit at the start of the meeting and withdraw from the meeting during the discussion of the matter and shall not vote on the matter.

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Greater Essex County District School Board

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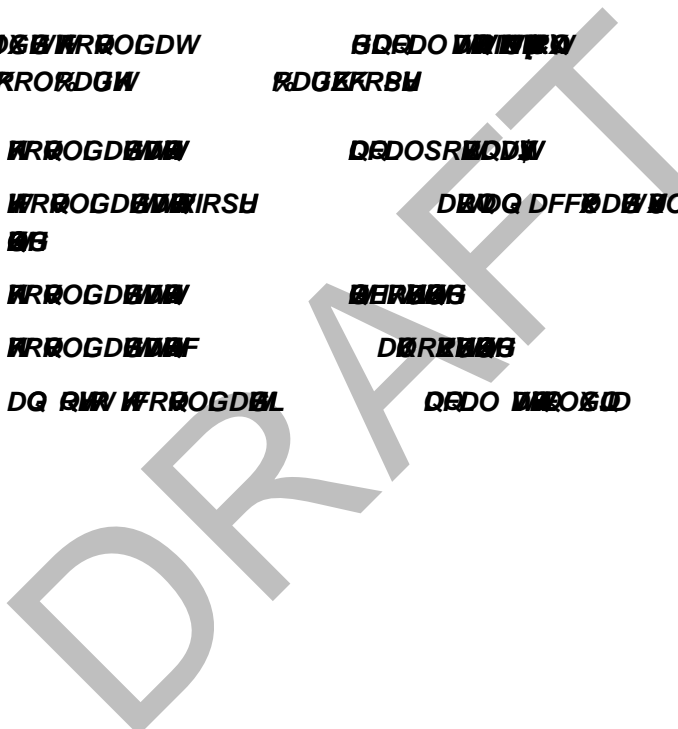
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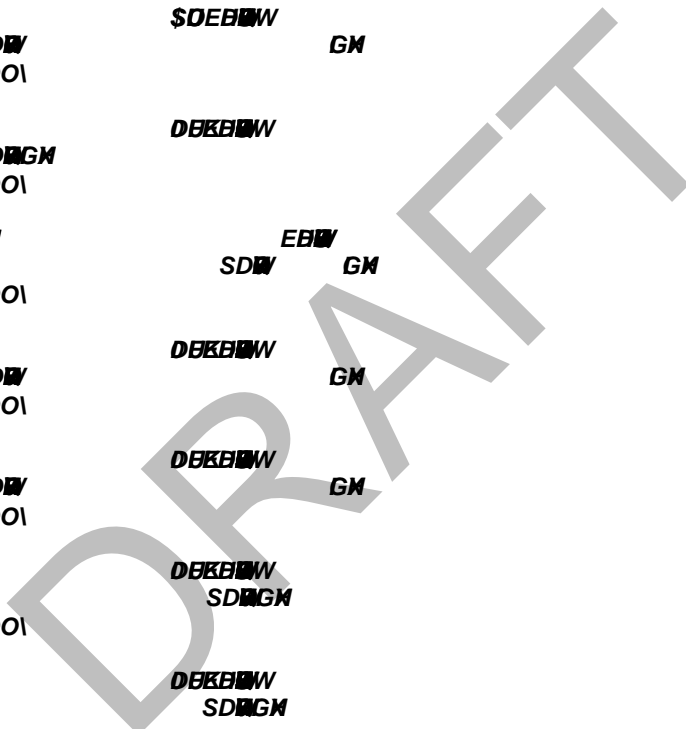
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TO: CHAIRPERSON AND MEMBERS OF THE GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD  
CONSOLIDATED

FROM: GALE HATFIELD, CHAIRPERSON  
AUDIT COMMITTEE

SUBJECT: ANNUAL REPORT TO THE BOARD OF TRUSTEES AND FORWARDED TO THE  
MINISTRY OF EDUCATION FOR THE YEAR END

DATE: NOVEMBER 1, 2022

Stewardship

District School Board Name: Greater Essex County District School Board  
Fiscal Year: 2021/2022

Re: Annual Audit Committee Report to the Ministry of Education

During the 2021/22 fiscal year, the internal audit team. Due to a change in the internal audit project, the final report was reviewed at the Audit Committee meeting on September 14, 2022.

- Staff Communication, Training and Development

During the 2021/22 fiscal year, the following reports were submitted by the internal audit team as part of the 2021/22 Annual Report:

- Management Information Systems Security Audit

AND

Based on the internal audit of

*Nov 07, 2022*

Date

*Gale Hatfield*

Gale Hatfield  
Chairperson, Audit Committee